



## ARTSPACE MACKAY VOLUNTEERS APPLICATION FORM

Thank you for your interest in Artspace Mackay and for offering your services as a volunteer. Volunteers are an important part of the team at Artspace. They run our Front of House area and without them, Artspace would not offer such an effective and diverse service to the community. There are four main roles available for volunteers, these are: Visitor Services, Project, Special Events and Workshops. Please see the volunteer information brochure (available on the [www.artspacemackay.com.au](http://www.artspacemackay.com.au) website) for further details on these roles and their requirements.

All information provided on this form is strictly confidential.

Name: _____	M <input type="checkbox"/>	F <input type="checkbox"/>
Date of Birth: ____/____/____		
Address: _____		
_____	Post Code _____	
Phone Number: Home _____	Mobile _____	
Email: _____		
Do you speak another language?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If so, what language/s? _____		
Any physical restrictions or health issues, which may affect the type of work you become involved in or hours worked?		
_____		
_____		
_____		
In case of emergency, notify: _____		
Phone Number: _____		

**Which day/s of the week are you available to work? Please tick.**

9.50am – 1.40pm

1.20pm – 5.00pm

Tuesday

Wednesday

Thursday

Friday

9.50am – 12.30pm

12.30pm – 3pm

Saturday

Sunday

After hours on an adhoc basis

**Which role would you like to apply for?**

**Visitor Services** – Reception & customer service type duties.

**Project** – Specially trained to present Artist books from the MRC Art Collection.

**Special Events** – Assist with openings & events - food service, patrolling galleries etc.

**Workshops** – Assist tutors during workshops, usually on weekends.

**How long do you plan on volunteering for?**

0-3 months

3-6 months

6-12 months

12 + months

**How often would you like to volunteer?**

More than once a week

Weekly

Fortnightly

Monthly

Adhoc/only when needed

**What attracts you to Volunteering at Artspace?**

**Briefly list any skills you believe you will bring to the team.**

Good with people

Work well in a team

Have basic/good computer skills

Some knowledge of the Art Industry

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I acknowledge that this work is undertaken of my own free will and there is no financial remuneration.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

When your application is received, you will be contacted by the Volunteer Co-ordinator to arrange an interview. Artspace offers training with a Mentor over two shifts and provides an induction-training manual.